



## APPLICATION FORM Home-School Partnership Programme

### GENERAL INFORMATION

Name of applicant (organisation/school):	
Landline number:	
Website (if any):	
Email address:	
Physical address:	
Postal address:	Postal code:
Province:	
Name of Education District:	
NPO Registration number (if registered):	
Name of primary contact person:	
Role in the organisation/school:	
Cell phone:	Email:
Email address:	
Name of secondary contact person:	
Role in the organisation/school:	
Cell phone:	Email:
Email address:	
Name of Director/Principal:	
Cell phone:	Email:

PROGRAMME INFORMATION	
Where do you plan to run the programme?	
How do you plan to recruit parents for the programme?	
What are the home languages of these parents?	
Name of person who will facilitate the 8 week course for parents:*	
Background and educational experience	
Cell number	
Email address	
Name of person who will facilitate the 8 week course for parents:*	
Background and educational experience	
Cell number:	
Email address:	
Name of person who will facilitate the 8 week course for parents:*	
Background and educational experience	
Cell number:	
Email address:	

\*Unless you already have trained facilitators at your school/ organisation, we recommend that three to four people should attend training so that you have a strong facilitation team.

## SUPPORTING DOCUMENTS

In addition to the application form, please provide a motivation letter to outline your eligibility, experience and reason for applying (one page max). Here are some suggested questions to address in your motivation letter:

- Why are you applying for this opportunity to do the *Home-School Partnership Programme*? Why do you think it is important/ how will it help you in your work?
- Have you run workshops for parents before? If so, what did you learn from this process?
- What are the challenges that you foresee in getting this programme started? What could you do to address these challenges?

## DECLARATION

The applicant confirms that all information in this application form is accurate and true. We meet the following criteria:

<input type="checkbox"/>	Our management team and/or principal is supportive of a programme for parents/caregivers.
<input type="checkbox"/>	We have at least 3 people who are interested in training to become facilitators. They are willing to recruit parents, plan and facilitate an eight-week programme. They have teaching experience and/or a background in adult education/training. They are available to attend a 2-day training with Wordworks.
<input type="checkbox"/>	We have a suitable and secure venue to hold the workshops for parents.
<input type="checkbox"/>	We understand that the cost of facilitator training and resources, and the cost of resources for parents, is sponsored, but that we will take responsibility for all other costs of running the programme.
<input type="checkbox"/>	We are committed to: <ul style="list-style-type: none"><li>- recruiting 10 or more parents and offering a course of 8 workshops of 2.5 hours each during the first quarter of 2017.</li><li>- offering parents a positive experience, learning together to support young children's learning.</li><li>- submitting our course registers to Wordworks so that we receive the right resources for parents.</li><li>- sharing our experience of running the programme with Wordworks by staying in touch with our Wordworks mentor, inviting her to course sessions, and submitting a short report.</li></ul>

Signature of primary contact person:	Date:
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