

## Personal Details Form

**Please answer all questions, clearly and completely. Type or print in dark ink. Please note that the questions relating to race, sex and disability are to help us meet our responsibilities under the Employment Equity Act 1998.**

1. Surname \_\_\_\_\_ 2. First name(s) \_\_\_\_\_

3. Date of birth    *Day*    *Month*    *Year*    4. Nationality(ies) \_\_\_\_\_ 5. Sex    *Female*    *Male*

6. Are you a previously disadvantaged individual?  
Yes ☐ No ☐    7. Do you have a disability?    Yes ☐ No ☐

8. Residential address \_\_\_\_\_  
9. Cell no: \_\_\_\_\_  
Home telephone no: \_\_\_\_\_  
10. Email address: \_\_\_\_\_

11. Do you have permission to live and work in South Africa?    Yes ☐ No ☐

12. LANGUAGES: What is your mother tongue?								
Other Languages	READ		WRITE		SPEAK		UNDERSTAND	
	<i>Easily</i>	<i>Not easily</i>	<i>Easily</i>	<i>Not easily</i>	<i>Easily</i>	<i>Not easily</i>	<i>Easily</i>	<i>Not easily</i>

13. Have you ever been charged or convicted with the violation of any law (excluding minor traffic offences)?  
Yes ☐ No ☐    (If yes, please give full details in an attached statement.)

14. Have you ever been charged or found guilty of misconduct in a job, or dismissed from a job?    Yes ☐ No ☐  
(If yes, please give full details in an attached statement.)

15. Is your name on the National Child Protection Register?    Yes ☐ No ☐

16. REFERENCES: List three persons, not related to you, who are familiar with your character and qualifications.

<i>FULL NAME</i>	<i>DETAILS OF BUSINESS OR OCCUPATION</i>	<i>EMAIL ADDRESS</i>	<i>CONTACT PHONE NO.</i>

17. I certify that the information I have provided above is true and complete to the best of my knowledge and belief, and that I may be required to supply documentary evidence to support my statements.

SIGNATURE: \_\_\_\_\_

DATE : \_\_\_\_\_