



Home-School Partnerships

Supporting informal learning at home in the early years

An early literacy programme by Wordworks

INFORMATION SHEET ON CERTIFICATES AND ACCREDITATION FOR HSP FACILITATORS

1. Wordworks Certificate

Everybody who trains to become an HSP Facilitator will be awarded a *once-off* Wordworks certificate as long as we have evidence that:

- a) You attended all of your training sessions.
- b) You facilitated the programme for parents at your school/site and sent us your report.
- c) You were part of the Facilitation team at your site that submitted a group portfolio to Wordworks reflecting on your delivery of the programme to parents, and were awarded at least 50%.

See assessment task attached.

Note, that in your year of certification, you will be nominated by Wordworks for SACE points.

2. UCT Short Course Certificate

Everybody who trains to become an HSP Facilitator can be awarded a *once-off* UCT short course certificate in a year when the course is on the UCT books, as long as we have evidence that:

- a. You submitted a registration form to UCT.
- b. You paid Wordworks the agreed contribution to course costs (Wordworks will pay the balance thanks to donor funding.)
- c. You attended all your training sessions.
- d. You facilitated the programme for parents at your school/site and sent us your report.
- e. You submitted an individual portfolio to Wordworks and were awarded at least 50%, endorsed by a UCT external examiner.

See assessment task attached.

Note, that in your year of certification, you will be nominated by Wordworks for SACE points.

3. SACE

You will be nominated by Wordworks for SACE points in the year you receive a certificate as an HSP Facilitator. In addition ...

Every HSP Facilitator with a Wordworks and/or a UCT certificate will be nominated by Wordworks for SACE points every year that they participate actively in the programme.

To do this we need:

- a. Your ID and SACE numbers
- b. Your report to demonstrate that you facilitated the programme for parents at your school/site
- c. You to attend the HSP events to which you are invited, and sign the register.